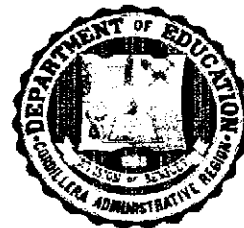




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal, La Trinidad, Benguet, 2601

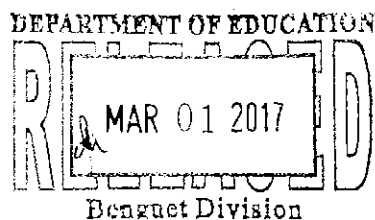


Office of the SDS: (074) 422-6570 (telefax); Administrative Office: (074) 422-3790;
Accounting Office: (074) 422-7501; Supply Office: (074) 424-2863; Lobby/Officer of the Day: (074) 422-2001

March 01, 2017

DIVISION MEMORANDUM
No. 011 s. 2017

To: **PSDS
COORDINATING PRINCIPALS
SPG ADVISERS
SSG ADVISERS**



Subject: **Conduct of a Division Orientation of School Heads, SPG Advisers and SSG Advisers on Youth Formation**

1. In line with the Rationalization Program (EO 366 s. 2004, the New Organizational Structures of the Central, Regional, and Schools Division Offices of DEPED (DO 52 s. 2015) and the Guidelines on the Organizational Structures and Staffing Patterns of Stand Alone and Integrated Public Senior High Schools (DO 19. S. 2016), the Youth Formation Division under the Bureau of Learners Support Services -Central Office was created.
2. There shall be a Division Orientation on March 17, 2017 (Friday), 8 am to 5 pm, at SDO-Benguet, Adivay Hall.
3. The division orientation aims to:
 - a. Gain knowledge on Youth Formation Programs
 - b. Be clarified with the role, functions and responsibilities of the following;
 - Role of the Youth Formation Coordinator (YFC)
 - Role of School Heads, SPG and SSG Advisers in line with the roles, functions and responsibilities of YFC
 - c. Establish a collaborative and strong partnership among the School Heads, SPG and SPG Advisers, and Youth Formation Coordinators for the holistic development of the pupils and students
4. Participants of the orientation are the following:

PSDS and Coordinating Principals	14
School Heads- High School	59
SPG Advisers (1 Representative per District)*	14
SSG Advisers (1 Representative per District)*	14
Speakers/Facilitators/ Secretariat	9
Total no. of Participants	110

*See attached list of identified schools

5. Meals and snacks of the participants shall be charged against the Division MOOE while travel expenses relative to this orientation shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Widest possible dissemination of this information is desired.


FEDERICO P. MARTIN, Ed.D. CESO VI
Schools Division Superintendent

ENCLOSURE NO. 1 relative to Division Memo No. 041, s. 2017

List of Identified Schools for SPG and SSG Advisers

DISTRICT	Supreme Pupil Government (SPG)	Supreme Student Government (SSG)
Atok	Camp 30 ES	Camp 30 NHS
Bakun	Bakun Central School	Ampusongan NHS
Bokod	Bokod Central School	Bokod NHS-Annex
Buguias	Loo ES	Buguias NHS
Itogon 1	Ucab ES	Alejo M. Pacalso NHS
Itogon 2	Virac ES	Laurencio Fianza NHS
Kabayan	Chapides ES	Adaoay NHS
Kapangan	Taba-ao ES	Kapangan Central NHS
Kibungan	Palina ES	Kibungan NHS
La Trinidad	Lamut ES	Benguet NHS
Mankayan	Lepanto ES	Mankayan NHS
Sablan	Sablan Central School	Sablan NHS
Tuba	Tuba Central School	Tuba NHS- Nangalisan
Tublay	Tublay Central ES	TSHI- Main